



DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : Western Cape (George): Please Forward Your Applications Quoting The Relevant Reference Number To the Provincial Head: Western Cape, Department Of Water And Sanitation, Private Bag X16, Sanlamhof, 7532 Or Hand Deliver To Sigma Building, 3 Blanckenberg Road, And Bellville. For Attention: Ms K Melelo
- NOTE** : Persons with disabilities, African Females, White Females, Indian Females, White Males and Indian Males are encouraged to apply.
- CLOSING DATE** : 08 February 2019 TIME: 16h00
- POST** : DRIVER/OPERATOR REF NO: 080219/08
- BRANCH** : CHIEF OPERATIONS OFFICE WESTERN CAPE DIV: DATA MANAGEMENT
- SALARY** : R 136 800 per annum (Level 4)
- CENTRE** : George
- REQUIREMENTS** : A Grade 10 certificate. Driver's License Code EC with valid PDP / Operator License (Certified copy must be attached). One (1) – three (3) years' experience in driving. Experience in driving services. Knowledge in operating services. Knowledge of organizational policies, procedures, process and organizational and government structures. Basic knowledge in technical services. Knowledge of government regulations, practice notes, circulars, and policy frameworks. Delegation authority. Knowledge of Financial management and PFMA.
- DUTIES** : Responsible for conducting quality assurance of driver/operator systems. Implement best practice of driver/operator systems. Responsible for daily roadworthy inspections. Responsible to ensure that vehicles are serviced on time. Analyze logistics operations. Transportation of personnel, equipment and materials. Collection of goods at suppliers and departmental stores. Maintenance of register regarding deliveries and pickups. Function in accordance with applicable legislative requirements. Routine maintenance of equipment. Routine inspection of visible defects around the exterior of the equipment and vehicles. Attend to special requests. Recording of daily trips, fuel and fluids levels. Periodic checks on vehicles maintenance standards. Ensure that the place is clean, where equipment is kept in order to avoid fire hazards. Ensure the safekeeping of equipment and vehicles. Assist with maintenance work at gauging stations. Assist with refurbishment and construction work at gauging stations. Assist the technical personnel with special tasks.
- ENQUIRIES** : Mr J Kriel, Tel: 044 802 – 2733