



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : Pretoria, Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria. For attention: Ms LI Mabile.
- ENQUIRIES** : Mr. A. Tshona, Tel 012 - 336 8632
- CLOSING DATE** : 08 March 2019 TIME: 16h00
- POST** : ASSISTANT DIRECTOR: CORPORATE COMMUNICATION REF NO:
080319/08
- CD** : CORPORATE COMMUNICATIONS, DIR: COMMUNICATION SERVICES
- SALARY** : R444 693 (level 10)
- CENTRE** : Pretoria
- REQUIREMENTS** : A National Diploma / Degree in Communication / Journalism or relevant. At least three (3) years supervisory working experience in communication. Newsroom work experience is an added advantage. Proficiency in at least three (3) official languages. Practical working experience in communication and media. Knowledge and practical working experience in content development, news writing, reviewing and proofreading. Knowledge and understanding of media management. Problem solving, analysis, people, diversity management, client orientation and customer focused Good communication skills. Accountability and ethical conduct. Ability to work under pressure, travel nationally and meet deadlines. A commitment to government objectives, policies and programmes.
- DUTIES** : Develop and implement news content, communication plans and strategies. Develop and implement media plans, organise media briefings, media tours and ensure media coverage. Develop media products. Do research and develop content in aid of profiling the work of the Department. Establish and maintain stakeholder relations with the media. Media monitoring and rapid response. Manage weekly, monthly and quarterly reports.