



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

### DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : Pretoria, Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria. For attention: Ms LI Mabile.
- ENQUIRIES** : Mr. Mashaba J, Tel: 012 336 7675.
- CLOSING DATE** : 08 March 2019 TIME: 16h00
- POST** : SENIOR SECURITY ADMINISTRATION OFFICER REF NO: 080319/12
- SALARY** : R 299 709 per annum (Level 08)
- CENTRE** : Pretoria
- REQUIREMENTS** : National Diploma or Degree in Security Management. Three (2) to three (3) years Security related experience including security operations and supervisory role. Investigation background will be regarded as advantageous. Basic knowledge in water plant and in operating equipment related to water. Basic knowledge of organizational policies and procedures. PSIRA Grade "B or A" Certificate. (Attach certified copy). Members of SAPS/Defence or Correctional Service upon appointment is mandatory to be registered with PSIRA. State Security Agency (SSA), Security Managers Course recommended. Security competency is required. Computer literacy at intermediate level is required. Knowledge of Electronic Security systems. Knowledge of Public Service Regulations Act. Knowledge of Security related legislations and regulations. Knowledge of investigation methodology and asset protection operations. Knowledge of Control of Access to public premises and vehicle Act, 1985 (58 of 1985). Knowledge of National Key points Act, 1980 (102 of 1980), Firearms control Act, 2000 and the OHS Acts, 1993 (85 of 1993). This incumbent must be prepared to work independently, shifts and work over weekends and Public Holidays. A valid driver's license. (Attached certified copy).
- DUTIES** : Assist with the implementation of physical security in term of Minimum Physical Security Standard (MPSS), Private Security Industry Regulatory authority (PSIRA), Safety at Sports and Recreational Event Act (SAREA) and National Key Point Act (NKP) in the department. Assist with the implementation of policies, strategies plans and procedures within safety and security management. Operational efficiency and service delivery improvement, within safety and security management. Assist with conducting Physical Security Assessment/Investigation, Security Awareness and submit an analytic report and ensure standardization of measures in the department. Assist with the coordination of security during departmental events and assist in advising management in security aspect during procurement of accommodation.