



DEPARTMENT OF WATER AND SANITATION

NOTE: Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity document. No late, faxed applications will be accepted. Correspondence will be limited to shortlisted candidates only. If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. Successful applicants will be required to undergo standard Government security clearance procedures including verification of qualifications. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" People with disabilities are encouraged to apply for the posts. People who are not employed by the Public Service Departments are welcomed to apply for posts. The department reserves the right not to make an appointment.

- APPLICATIONS** : Pretoria Head Office: Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria. For Attention: Ms. LI Mabile
- CLOSING DATE** : **15 November 2019 TIME: 16:00**
- POST** : CHIEF DIRECTOR: REVENUE MANAGEMENT REF NO: 151119/02 (This is a re-advertisement and applicants who have previously applied are encouraged to re-apply)
- BRANCH** : FINANCE MAIN and WTE ACCOUNTS
- SALARY** : R 1 251 183 per annum (all-inclusive salary package), (Level 14)
- CENTRE** : Pretoria Head Office
- REQUIREMENTS** : A Bachelor's Degree (NQF Level 7) qualification in financial environment. Six (6) to ten (10) years relevant financial experience. Experience in revenue management. Five (5) years' experience should be at a senior managerial level. Knowledge and experience in business management principles. Knowledge and experience in strategic planning, resource allocation and human resources. Understanding of the value chain and its impact on demand management. Knowledge and understanding of Public Service Act and Regulations, Treasury Regulations, PFMA and applicable auditing standards. Sound knowledge of risk management, corporate governance and internal controls. Knowledge and understanding of Promotion of Access to information Act. Knowledge of policy and strategy development. Must have strategic capabilities and leadership skills. Knowledge in programme, project management, financial management, change management and knowledge management. Service delivery innovation (SDI), problem solving, analysis, people diversity management, client orientation and customer focus skills. Good communication skills (verbal and written), accountability and ethical conduct.
- DUTIES** : Provide strategic guidance in the management of departmental revenue. Develop revenue management strategy, policies, processes and procedures. Ensure that all registered water users are billed regularly and receive invoice/statements. Oversee the compliance to revenue management policies. Oversee the billing for all revenue generating units, e. g construction, and house rentals. Determine revenue estimates/targets in line with tariff determination process. Increase efficiencies by identifying users and schemes not registered in liaison with other units. Regular follow up on non-paying customers. Ensure customers relations. Reconciliate and maintain debtor's accounts. Provides input towards preparation of annual financial

statements. Hand over defaulters into the legal process. Write off irrecoverable debts in accordance with PFMA and treasury regulations. Develop a customer relations strategy. The management of departmental debts. Communication with customers through telephone, personal visits and by letters. Receive and respond to customer queries within turnaround time. Management of human resource and financial management. Develop staff needs analysis internally and regional.

ENQUIRIES

: Mr. Frans Moatshe Tel: 012 336 7646