



## DEPARTMENT OF WATER AND SANITATION

NOTE: Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity document. No late, faxed applications will be accepted. Correspondence will be limited to shortlisted candidates only. If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. Successful applicants will be required to undergo standard Government security clearance procedures including verification of qualifications. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" People with disabilities are encouraged to apply for the posts. People who are not employed by the Public Service Departments are welcomed to apply for posts. The department reserves the right not to make an appointment.

- APPLICATIONS** : IBOM Central Operation (Gariep Dam) Please forward your applications quoting the relevant reference number to the Scheme Manager, Department of Water and Sanitation, Private Bag X09, Gariep Dam 9922, For Attention: Ms S Behr.
- CLOSING DATE** : **15 November 2019 TIME: 16:00**
- POST** : GENERAL WORKER\* STORES ASSISTANT REF NO: 151119/24
- BRANCH** : IBOM CENTRAL OPERATION
- SALARY** : R 122 595 per annum (Level 03)
- CENTRE** : Gariep Dam
- REQUIREMENTS** : An ABET certificate. One (1) to (2) two years experience in stores. Knowledge and experience in utilising equipment and appliances. Knowledge and experience in receiving and issuing materials. Knowledge and experience of tracking order status. Knowledge of updating stores procedures. Knowledge of clerical use (dilution / mix) clerical product. Knowledge of health and safety procedures. Knowledge of stores maintenance and issuing practices. Basic understanding of government legislation.
- DUTIES** : Ensure that stock and material are received and issued in the stores. Receive and distribute non stores goods to correct components or officials. Ensure that stock control and economic levels are maintained. Arrange logistics of materials to sites which are purchased by various components. Ensure that all stores are always clean.
- ENQUIRIES** : Mr. SM Segalo, Tel: 051 754 0001