



DEPARTMENT OF WATER AND SANITATION

NOTE: Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity document. No late, faxed or e-mailed applications will be accepted. Correspondence will be limited to shortlisted candidates only. If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. Successful applicants will be required to undergo standard Government security clearance procedures including verification of qualifications. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" People with disabilities are encouraged to apply for the posts. People who are not employed by the Public Service Departments are welcomed to apply for posts. The department reserves the right not to make an appointment.

- APPLICATIONS** : Mpumalanga (Mbombela): Please forward your applications quoting the relevant reference number to: The Department of Water and Sanitation, Private Bag X 11259, Mbombela 1200, or hand deliver to the Department of Water and Sanitation at the reception ground floor, Prorum Building, 35 Brown Street - Corner Brown & Paul Kruger Streets, Mbombela.
- CLOSING DATE** : **19 July 2019 TIME: 16:00**
- POST** : STATE ACCOUNTANT, REF NO 190719/03
Sub-Directorate: Financial Management (WTE)
- BRANCH** : Chief Operations Office - Mpumalanga
- SALARY** : R257 508 per annum (Level 7)
- CENTRE** : Mbombela
- REQUIREMENTS** : A Bachelor Degree/ National Diploma in Financial Accounting or equivalent. Three (3) years' experience in the finance environment. Knowledge of the PFMA, Treasury Regulations. Knowledge and understanding of Systems Applications and Products (SAP), PERSAL. Data Capturing and Analysis. Computer literacy (MSWord, MS Excel, MS PowerPoint). The suitable candidate must be willing to work under pressure, handle conflict and be a team leader. A driver's license will be an added advantage.
- DUTIES** : Manage the Water Trading Entity Financial Accounting Unit. Processing of Vendor forms and Payments, Clearing of all related Suspense Accounts on the Trading Accounts. Authorise transactions on PERSAL and SAP. Writing Reports for the Division and do presentations at meetings. Ensure proper filing of all financial documentation. Attend to all Vendor queries/ matters, Management of staff and attend to their PMDS Issues. Attend to Audit Queries relating to the Unit. Do monthly reports.
- ENQUIRIES** : Ms Mogane R.J, Tel No. 013-759 7638