



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

### DEPARTMENT OF WATER AND SANITATION

NOTE: Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity document. No late or faxed applications will be accepted. Correspondence will be limited to shortlisted candidates only. If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. Successful applicants will be required to undergo standard Government security clearance procedures including verification of qualifications. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" People with disabilities are encouraged to apply for the posts. People who are not employed by the Public Service Departments are welcomed to apply for posts. The department reserves the right not to make an appointment.

- APPLICATIONS** : Gauteng (Pretoria): Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria. For attention: Ms L Mabile
- CLOSING DATE** : **20 September 2019 TIME: 16:00**
- POST** : DIRECTOR: PROJECT MANAGEMENT REF NO: 200919/01
- BRANCH** : CHIEF OPERATIONS OFFICE GAUTENG DIR: INFRASTRUCTURE DEVELOPMENT AND MAINTENANCE
- SALARY** : R 1 057 326 per annum (level 13) (all-inclusive salary package)
- CENTRE** : Gauteng
- REQUIREMENTS** : A Degree at NQF level 7 in Project Management, Development studies or Environmental Management or equivalent qualification. Six (6) to ten (10) years industrial related project planning and/or management experience in civil engineering of which five (5) years experience should be at middle/senior management level. Experience preferably in the water sector. Possesses a general understanding of contract administration, business principles and business law. Possess a broad understanding of each engineering discipline. Effective management and leadership skills. Effective computer skills: Microsoft Office Software, Lotus Notes, and other company and business specific software applications. Effective communication skills both verbally and written. Knowledge and understanding on Human Resource Management Legislation, policies, practices and procedures. Knowledge and understanding of Public Finance Management Act (PFMA). Framework for managing performance information. Knowledge on implementing policies of PMDS. Problem solving and analysis. People and Diversity Management. Client Orientation and Customer focus. Accountability and Ethical Conduct.
- DUTIES** : Develop and lead scoping, planning, cost-estimation and pricing of project, ensuring it is fit for purpose and supports the needs of the transformation programme. Define the scope of the project in collaboration with executive management. Develop a schedule for project completion that effectively allocates the resources to the activities. Review the project schedule with executive management and all other staff that will be affected by the project activities; revise the schedule as required. Defining, implementing and maintaining the programme management frameworks and methodologies, including those relating to group-wide roadmaps, transformation dashboards that provide oversight and governance of all initiatives, project portfolio governance, the change delivery lifecycle, programme and project level reporting, project planning tools, resource plans, financial tracking tools,

change control, impact assessment, stakeholder mapping and expectation management tools. Implement programme management frameworks and methodologies. Conduct monitoring and evaluation. To ensure that projects are completed on-time, within budget, and within expectations for quality and functionality. Execute the project according to the project plan. Develop forms and records to document project activities. Provide management level oversight regarding compliance and the programme management frameworks and methodologies. Write reports on the project for management and for funders. Monitor and approve all budgeted project expenditures. Responsible for statement of work and risk assessment, including defining goals and objectives, resource requirements, project budget, project risks and business requirements into specific deliverables. Ensure that the project deliverables are on time, within budget and at the required level of quality. Evaluate the outcomes of the project as established during the planning phase.

**NOTE:**

Preference will be given to female applicants.

**ENQUIRIES**

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Mr S Mthembu, Tel 012 392 1300/03