



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION

NOTE: Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity document. No late, faxed or e-mailed applications will be accepted. Correspondence will be limited to shortlisted candidates only. If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. Successful applicants will be required to undergo standard Government security clearance procedures including verification of qualifications. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" People with disabilities are encouraged to apply for the posts. People who are not employed by the Public Service Departments are welcomed to apply for posts. The department reserves the right not to make an appointment.

- APPLICATIONS** : King William's Town: Please forward your applications quoting the relevant reference number to
Private bag X 7485, King Williams Town, 5600 or hand deliver at the No. 2Hargreaves Avenue, King William's Town 5600. For attention: Ms T Solwandle 043 604 5476.
- CLOSING DATE** : **30 August 2019 TIME: 16:00**
- POST** : CHIEF SECURITY OFFICER REF NO: 300819/04
- BRANCH** : CHIEF OPERATION OFFICE: EASTERN CAPE
- SALARY** : R 257 508 per annum (Level 07)
- CENTRE** : King William's Town
- REQUIREMENTS** : A Senior Certificate/ Grade 12 certificate.A Grade B Security Certificate and PSIRA registration certificate (Must attach certified copy). Three (3) to (5) five years supervisory experience in a security environment. A valid Driver's license (Must attach certified copy). Knowledge in Occupational Health and Safety. Knowledge of prescribed security legislation e.g. MISS, Protection of Information Act, etc. Knowledge and experience of emergency procedures. Riot control and first aid competencies. Ensure security measures are in put place and implemented correctly.
- DUTIES** : Implement security policies in line with relevant acts and national directives as determined by national bodies. Conduct risk analysis and security appraisals for National and Provincial office installations. Monitoring of security operations within the office responsibility. Investigation of all incidents at offices and liaise with police where possible. Render security awareness programmes at all installations within the department. Assist in the basic implementation of safety policy. Assist with organisation and facilitation of workshops to create awareness on policies and guidelines. Attend to ad hoc queries pertaining to OHS and safety programmes from both internal and external clients. Administer HRM, HRD and EE plan reports and submissions. Manage all administrative functions within the section. Provide logistic support.
- ENQUIRIES** : Mr M Zenzile, Tel (043) 604 5528