



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 13 November 2020

Note: Interested applicants must submit their applications for employment to the e-mail address specified to each post. Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as copies of qualifications and Identity document. No late applications will be accepted. Original/certified copies must be produced by only shortlisted candidates during the interview date. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered. All shortlisted candidates for SMS posts will be subjected to a technical and competency assessment. A pre-entry certificate obtained from the National School of Government (NSG) is required for all SMS applicants. Candidates will complete a financial disclosure form and also be required to undergo a security clearance. Foreigners or dual citizenship holders must provide the Police Clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: ASSISTANT DIRECTOR: ASSET MANAGEMENT: REF NO: 131120/05
BRANCH: CHIEF OPERATIONS OFFICE NORTH WEST
SALARY: R 376 596 per annum (Level 09)
CENTRE: Mmabatho

REQUIREMENTS: A relevant tertiary qualification at NQF level 7. Three (3) years related financial or asset management supervisory experience. Knowledge and understanding on financial legislation, policies, practices and procedures. Knowledge and understanding on Human Resource Management legislation, policies, practices and procedures. Knowledge of Public Finance Management Act (PFMA), Treasury Regulations, guidelines relating to Public Service Anti-Corruption Strategy and fraud prevention measures. Knowledge of equal opportunities and affirmative action guidelines and laws. Knowledge of administrative and clerical procedures and systems. Departmental policies and procedures. Principles and practice of financial accounting. Framework for managing performance information. Business strategy transaction and alignment. Problem solving and analysis. People and diversity management skills. Client orientation and customer focus. Good communication skills. Accountability and ethical conduct

DUTIES: Monitor and review the capturing of all physical i.e. moveable and immovable assets in the physical asset management registers. Monitor and review the monitoring of assets to asset holders. Oversee and review the monitoring of assets in accordance with the relevant policy and procedures. Promote correct implementation of sound physical asset management practices. Supervise employees to ensure sound physical asset management.

ENQUIRIES: Ms G Kobue, Tel No: 018 387 9526

APPLICATIONS: North West (Mmabatho): Please email your application quoting the relevant reference number to NWRrecruitment@dws.gov.za For attention: Mr M.J Ntwe