



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 13 November 2020

Note: Interested applicants must submit their applications for employment to the e-mail address specified to each post. Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as copies of qualifications and Identity document. No late applications will be accepted. Original/certified copies must be produced by only shortlisted candidates during the interview date. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered. All shortlisted candidates for SMS posts will be subjected to a technical and competency assessment. A pre-entry certificate obtained from the National School of Government (NSG) is required for all SMS applicants. Candidates will complete a financial disclosure form and also be required to undergo a security clearance. Foreigners or dual citizenship holders must provide the Police Clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: SENIOR COMMUNICATION OFFICER REF NO: 131120/11
BRANCH: CHIEF OPERATIONS OFFICE: LIMPOPO DIR: CORPORATE SERVICES
CENTRE: Polokwane

SALARY: R 316 791 per annum, (Level 08)

REQUIREMENTS: A Degree in Communication or relevant. Three (3) to five (5) years' experience in a communications or newsroom environment. A valid driver's licence (Attach a copy). News writing and content development expertise. Proficiency in at least three (3) official languages. Knowledge and practical working experience in content development, news writing, reviewing and proofreading. Knowledge and understanding of media management. Knowledge of techniques and procedures for the planning and execution of media activities. Programme and project management. Problem solving and analytical skills. People, diversity management, client orientation and customer focus skills. Ability to work under pressure, travel nationally and meet deadlines. Accountability and ethical conduct. An understanding of and commitment to government objectives, policies and programmes. Good communication skills both verbal and written.

DUTIES: Implement communication plans. Develop and issue news and media products. Support media relations, internal communications and organize media briefings. Assist with the development and management of the budget for the section. Support the Chief Director: Communication Services with Corporate Communication functions. Co-ordinate the implementation of campaigns/events. Maintain relationship with the stakeholders. Design and manage communication activities. Be responsible for the internal and external communication. Liaise with the media. Assist with the administrative exhibitions.

ENQUIRIES: Mrs. RI Mabuela Tel No: 015 290 1318

APPLICATIONS: Polokwane: Please email your application quoting the post reference number to:
LPRCruitment@dws.gov.za For attention: Mr. HH Khosa.