



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 27 NOVEMBER 2020

Note: Interested applicants must submit their applications for employment to the e-mail address specified to each post. Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as copies of qualifications and Identity document. No late applications will be accepted. Original/certified copies must be produced by only shortlisted candidates during the interview date. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered. All shortlisted candidates for SMS posts will be subjected to a technical and competency assessment. A pre-entry certificate obtained from the National School of Government (NSG) is required for all SMS applicants. Candidates will complete a financial disclosure form and also be required to undergo a security clearance. Foreigners or dual citizenship holders must provide the Police Clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: ASSISTANT DIRECTOR: MONITORING AND EVALUATION REF NO 271120/16

BRANCH: CHIEF OPERATIONS OFFICE: NORTH WEST

SALARY: R470 040 per annum (Level 10)

CENTRE: North West: Mmabatho

REQUIREMENTS: A National Diploma or Degree in Public Administration/Business Management or Project Management. Three (3) to five (5) years management experience in monitoring and evaluation. A valid driver's licence (Attach a copy). Exposure in project management is highly recommended. Knowledge and understanding of Human Resource Management legislations, policies, practices and procedures. Public Finance Management Act (PFMA). Knowledge of Developing tools of monitoring and evaluation. Knowledge and development of procedures for data collection. Knowledge of compiling reports. Knowledge of Equal Opportunities and Affirmative action guidelines and laws. Departmental policies. Government financial systems. Frame for managing performance information. Working under pressure of multiple deadlines. Problem solving and analysis. People and Diversity Management. Client Orientation and Customer Focus. Excellent verbal and written communication, including presentation skills. Computer literacy, preferably in MS Excel, MS Word and MS Power Point.

DUTIES: Oversee the integration of all existing monitoring and reporting systems within the Department. Manage, monitor and evaluate Departmental programmes and align them with wide programme action. Manage and coordinate reporting instruments and tools on monitoring and evaluation. Establish early systems on reporting performance of the Department. Manage Anti-corruption and Audit risk areas in implementing programmes of the Department. People Management.

ENQUIRIES: Mrs. Tsibane P Tel (018)387 9636

APPLICATIONS: North West (Mmabatho): Please email your application quoting the relevant reference number to: NWRrecruitment@dws.gov.za For attention: Mr MJ Ntwe