



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION  
CLOSING DATE: 27 NOVEMBER 2020

Note: Interested applicants must submit their applications for employment to the e-mail address specified to each post. Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as copies of qualifications and Identity document. No late applications will be accepted. Original/certified copies must be produced by only shortlisted candidates during the interview date. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered. All shortlisted candidates for SMS posts will be subjected to a technical and competency assessment. A pre-entry certificate obtained from the National School of Government (NSG) is required for all SMS applicants. Candidates will complete a financial disclosure form and also be required to undergo a security clearance. Foreigners or dual citizenship holders must provide the Police Clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: ASSISTANT DIRECTOR: MONITORING, EVALUATION AND STRATEGIC SUPPORT REF NO 271120/20  
BRANCH: CHIEF OPERATIONS OFFICE: EASTERN CAPE  
CENTRE: King Williams Town

SALARY: R470 040 per annum (Level 10)

REQUIREMENTS: A National Diploma or Degree in Social Science or Public Administration. Three (3) to five (5) years appropriate experience in analytical assessments and report writing. A valid driver's licence (Attach a copy). Good knowledge of monitoring evaluation research methodologies and strategic planning. Excellent communication; analytical, document management and report writing skills. Team work orientation. Good inter- and intra- personal skills. Computer literacy; with good knowledge of Ms office suit; working knowledge of SPSS and data analysis methods and tools. A demonstrated firm understanding of the water and sanitation sector legislation. Knowledge of the Public Sector and Government processes.

DUTIES: Reporting to the Deputy Director: M & E and Strategic Support; the incumbent will assist in regional business plan development and alignment of the Directorate's operational plans with the Region's BP. Ensuring alignment of the budget; the region's branch and regional business plan. Ensure alignment of projects with Departmental and provincial strategic priorities. Verify projects and physical progress against reported expenditure and report on the physical- financial performance of the Region. Assist in the compilation of the regions annual report. Monitor and report on the performance of the Region. Facilitate reporting of programme performance of the Region to various departmental management structures. Facilitate knowledge sharing with other sector departments; including consolidating quarterly and monthly reports. Assist in the provision of information or compile ministerial or parliamentary questions, imbizo and NCOP reports. Represent the Department at various meeting as may be delegated.  
ENQUIRIES: Ms. Makhanya Tel no: 043 604 5401/6

NOTE: Short listed candidates will be required to partake in a practical report writing and competency assessment.  
APPLICATIONS: Eastern Cape (King Williams Town): Please email your applications quoting the relevant reference number to [ECRecruitment@dws.gov.za](mailto:ECRecruitment@dws.gov.za) For Attention: Ms LT Malangabi Tel 043 604 5476