



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

Note: Interested applicants must submit their applications for employment to the e-mail address specified on each post. **Applications must be submitted using the newly implemented Z83** form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV as well as copies of qualifications and Identity document (all documents must be submitted in **one** email in a PDF format. The attachment/s, may not **exceeding 10mb**) Subject title on the email must clearly display the **reference number** of the post applied for. Applicants should forward applications to the correct email address of the post as wrong emailed applications will not be considered. No late, applications will be accepted. Original/certified copies must be produced by only shortlisted candidates during the interview date. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. (Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. The link for the completion of the course for the certificate for the pre-entry into SMS can be found on <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: SECURITY OFFICER X4 POSTS REF NO. 100521/15
FIXED TERM CONTRACT: DURATION: X 3 MONTHS
BRANCH: CHIEF OPERATIONS OFFICE-KWAZULU-NATAL
SALARY: R122 595 PER ANNUM, (LEVEL 3) PLUS 37% IN LIEU OF BENEFITS
CENTRE: DURBAN

REQUIREMENTS: A Grade 10 certificate. Basic security Officer's course and training. A valid Grade C PSIRA certificate (Attach a copy). Valid firearm competency certificate (Added Advantage). Knowledge of security code of conduct. Applicant must have a good knowledge of access control procedures, measures for the movement of equipment and stores, knowledge of relevant emergency procedures and relevant legislation. Must possess the following skills: report writing skills, investigation, riot control, effective communication, searching and evacuation as well as first aid and fire prevention competencies certificate. Participate in all OHS related matters. Must be willing to work shifts including weekends and public holidays. Must be clear of any or pending criminal records.

DUTIES: Perform security services through protection, safe guarding and access control with regard to Departmental premises and their contents. Ensure safety in the building and the premises through applying emergency procedures and alert emergency services and departmental management according to the prescribed security procedures, rules and regulations. Perform perimeter patrols. Ensure the prohibition of unauthorized removal of equipment, documents and stores from building or premises. Ensure that all incidents are recorded in the occurrence books/registers and reported to the supervisor.

ENQUIRIES: Mr B Sishi, Tel no: 031 336 2700

APPLICATIONS: KwaZulu-Natal (Durban): Please email your application quoting the relevant reference number to KZNRecruitment@dws.gov.za. FOR ATTENTION: Ms. S Mbongwa.