

**DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 15 OCTOBER 2021**

Note: Interested applicants must submit their applications for employment to the e-mail address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV as well as copies of qualifications, identity document and a valid driver's license (where applicable) which need **not** to be certified when applying for a post. Original/certified copies must be produced by only shortlisted candidates during the interview date. All required information on Form Z83 must be provided. Failure to complete or disclose all required information will automatically disqualify the applicant. All documents must be submitted in one email in a PDF format. The attachment/s, may not exceed 5mb) Subject title on the email must clearly display the reference number of the post applied for. Applicants should forward applications to the correct email address of the post as wrong emailed applications will not be considered. No late, applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s. Applications that do not comply with the above mentioned requirements will not be considered. *All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of Government is required prior to the appointment. (Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. The link for the completion of the course for the certificate for the pre-entry into SMS can be found on <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: VETTING SUPERVISOR REF NO: REF NO. 151021/03
BRANCH: Corporate Support Services Dir: Security Management
SALARY: R869 007 per annum (LEVEL 12)
CENTRE: Pretoria Head Office

REQUIREMENTS: A National Diploma or Degree in Policing, Security Management or Social Sciences. State Security Agency (SSA) security advisor's course will be an added advantage. Three (3) to five (5) years management and (Vetting investigation experience). Certificate in vetting course from State Security Agency (SSA), South African Police Service (SAPS) or South African Defence Intelligence (DI) is required. Qualified Candidate must be able to obtain a Top Secret Security Clearance within a reasonable time. Short course in the following areas is required: analysis, conflict management, listening and interviewing skills. Knowledge and understanding of public service regulation and policies. Knowledge of National Strategic Intelligence Act and MISS. Knowledge of policy development and implementation. Knowledge of security screening process and administration thereof. Knowledge of contract management. Knowledge of PFMA, PSA etc. Planning, organising and execution. Diplomacy. Report writing. Strategic capability and leadership. Programme and project management. Financial management. Knowledge management. Service delivery and Innovation (SDI). Problem solving and analysis. People management and empowerment. Client orientation and customer focus. Communication skills (verbal and written). Presentation and analytical skills. Accountability and ethical conduct.

DUTIES: Manage the execution of vetting fieldwork investigations as well as management of screening/ Personnel suitability checks process within the department. Develop, manage and implement policies, guidelines, norms and standards in vetting and investigations for security clearance levels. Manage resources, projects and files.

ENQUIRIES: Mr. M Buys Tel No: 012 336 8321

APPLICATIONS: Pretoria (Head Office) Please email your application quoting the relevant reference number on the subject line to Recruitment@dws.gov.za For attention: Ms. L Mabile