

DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 27 August 2021

Note: Interested applicants must submit their applications for employment to the e-mail address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitations website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV as well as copies of qualifications, identity document and a valid driver's license (where applicable) which need **not** to be certified when applying for a post. Original/certified copies must be produced by only shortlisted candidates during the interview date. All documents must be submitted in one email in a PDF format. The attachment/s, may not exceeding 5mb) Subject title on the email must clearly display the reference number of the post applied for. Applicants should forward applications to the correct email address of the post as wrong emailed applications will not be considered. No late, applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s. Applications that do not comply with the above mentioned requirements will not be considered. *All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. (Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. The link for the completion of the course for the certificate for the pre-entry into SMS can be found on <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions.

POST: STATE ACCOUNTANT (MANAGEMENT ACCOUNTING BUDGET) REF NO:270821/13
BRANCH: PROVINCIAL COORDINATION AND INTERNATIONAL COOPERATION: MPUMALANGA
SALARY: R 257 508 PER ANNUM (LEVEL 7)
CENTRE: MBOMBELA

REQUIREMENTS: A National Diploma or Degree in Financial Management. One (1) year experience in financial matters. Computer literacy, (excel and word). Knowledge and understanding on financial legislation, policies, practices and procedures. Knowledge and understanding of financial prescripts such as DORA and PFMA. Knowledge of financial systems PERSAL, SAP and BAS. Ability to manage Accounting and Administration functions effectively. Accuracy and attention to detail. Problem solving and analysis. Good communication skills both (verbal and written). Accountability and ethical conduct.

DUTIES: Render a budget support service. Assist with the compilation of budget including MTEF/EANE/ENE by collecting input from budget holders Verify information collected from budget holders. Compare and verify the comparison of expenditure against budget. Identify variances and verify the identification of variances. Confirm funds before the expenditure is incurred. Compile cash flow projections. Verify the capturing, allocations virement on budgets. Compiling of Year Monitoring (IYM) report. Conduct meeting with Chief User Clerks. Render Support in compilation and control of budget. Capture the budget in the financial system (BAS). Manage the department's budget and notify responsibility managers on possible over/under spending and recommend solutions. Investigate and journalize all misallocations. Ensure the safekeeping of all financial records by maintaining an effective and efficient filing system. Attend to general office duties and provide the required financial information.

ENQUIRIES: MS S NGOMANE, TEL: 013 759 7338 MS FM MKHWANAZI, TEL: 013 759 7515 / MS PC NGWAMBA, TEL: 013 759 7446 / MR. SG NKOSI TEL: 013 759 7335

APPLICATIONS: MPUMALANGA (MBOMBELA): PLEASE EMAIL YOUR APPLICATION QUOTING THE RELEVANT REFERENCE NUMBER ON THE SUBJECT LINE TO MPRECRUITFIN@DWS.GOV.ZA FOR ATTENTION: MS FM MKHWANAZI.