



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION  
CLOSING DATE: 29 January 2021

Note: Interested applicants must submit their applications for employment to the e-mail address specified on each post. **Applications must be submitted using the newly implemented Z83** form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV as well as copies of qualifications and Identity document (all documents must be submitted in **one** email in a PDF format. The attachment/s, may not **exceeding 10mb**) Subject title on the email must clearly display the **reference number** of the post applied for. Applicants should forward applications to the correct email address of the post as wrong emailed applications will not be considered. No late, applications will be accepted. Original/certified copies must be produced by only shortlisted candidates during the interview date. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered. All shortlisted candidates for SMS posts will be subjected to a technical and competency assessment. A pre-entry certificate obtained from the National School of Government (NSG) is required for all SMS applicants. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets

POST: CHIEF ASSISTANT TECHNICAL OFFICER REF NO: 290121/44

BRANCH: PLANNING & INFORMATION: SD GEOGRAPHICAL INFORMATION & ARCHIVING

SALARY: R 257 508 per annum (Level 07)

CENTRE: Pretoria (Head Office)

REQUIREMENTS: A Senior/ Grade 12 certificate with Mathematics or mathematics literacy. Six (6) to ten (10) years experience. Knowledge and experience in Geographic Information Systems (GIS). Computer literacy. Good verbal and written communication skills. Good interpersonal relations. Good organisational skills. Accountability and ethical conduct. Client orientation and customer focus. Batho Pele Principles.

DUTIES: Provision of effective water and sanitation information and knowledge to clients. Coordinate all spatial data by provisioning internal and external requests, document all spatial data provided for auditing purposes, sourcing of new spatial data and capture of metadata on the metadata geodatabase. To assist with spatial data tasks for ongoing data projects. To provide quality services to departmental map library and shop users and stakeholders. The applicant must be able to attend to client requests and advise the client on information sources. The applicant must ensure that storerooms of the map library are organized and orderly by ordering and collecting map shop stock, ensure labelling and filing is done and to ensure that the map shop is filled correctly according to the existing file system. The applicant must be able to distribute hard copy maps, aerial photographs, orthophotos and other materials to stakeholders. The applicant should be able to manage the map shop finances and ensure that the money is handed to the finance department and the receipt book is signed off.

ENQUIRIES: Ms. RM Kekana, Tel No: 012 336 7832,

APPLICATIONS: Head Office (Pretoria): Please email your applications quoting the relevant reference number to [Recruitment@dws.gov.za](mailto:Recruitment@dws.gov.za) For Attention: Ms. L Mabile