



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION  
CLOSING DATE: 29 January 2021

Note: Interested applicants must submit their applications for employment to the e-mail address specified on each post. **Applications must be submitted using the newly implemented Z83** form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV as well as copies of qualifications and Identity document (all documents must be submitted in **one** email in a PDF format. The attachment/s, may not **exceeding 10mb**) Subject title on the email must clearly display the **reference number** of the post applied for. Applicants should forward applications to the correct email address of the post as wrong emailed applications will not be considered. No late, applications will be accepted. Original/certified copies must be produced by only shortlisted candidates during the interview date. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered. All shortlisted candidates for SMS posts will be subjected to a technical and competency assessment. A pre-entry certificate obtained from the National School of Government (NSG) is required for all SMS applicants. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets

POST: SECURITY OFFICER REF NO: 290121/66

BRANCH: OPERATIONAL INTEGRATION, SECURITY HEALTH AND SAFETY

SALARY: R 122 595 per annum, (Level 03)

CENTRE: Gauteng Provincial Office

REQUIREMENTS: NQF level 3 Basic Education and Training qualification. One (1) to two (2) years practical experience will serve as an added advantage. Basic knowledge in security environment. Grade C newly issued PSIRA certificate and registration with PSIRA will serve as an added advantage. (Attach a copy). Sound knowledge, interpretation and application of security code of conduct, security legislations and directives relevant to security operations and management. Good listening, communication, interpersonal skills and ability to interact with people at all levels Able to work in a team environment. Analytical thinking, problem-solving and excellent report writing skills. Accountability and ability to multitask. Work under pressure, willingness to travel and work extended hours. The incumbent must be prepared to work shifts and overtime when there is a need.

DUTIES: Ensure safety and security to the lives, information, property, assets and security interest of the Department. Supervise access control functions. Ensure prohibition of unauthorized persons and dangerous objects from entering the building and premises. Ensure application of emergency procedures. Ensure prohibition of unauthorized removal of equipment's, information and assets from the building and premises. Handle documents and points of entry in accordance to classification and prescripts of security. Ensure that all incidents, illegal activities and security breaches are recorded and investigated in accordance to prescribed processes and procedures. Provide security related advisory services to management and officials. Ensure efficient record keeping, maintenance and retrieval of documents and reports. Provide operational and administration assistance with regard to security activities, forums, trainings, vetting risk assessments and security reports.

**NB: Preference will be given to African, Indian, Coloureds, White females and persons with disabilities.**

ENQUIRIES: Mr. PS Nevhorwa, Tel No: 012 392 1324.

APPLICATIONS: Gauteng: Please e-mail your application, quoting the post reference number, to: [GPRrecruitment@dws.gov.za](mailto:GPRrecruitment@dws.gov.za) For attention: Mr. D Masoga.