



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 04 April 2022

Note: Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV as well as copies of qualifications, identity document and a valid driver's license (where applicable) which need not be certified when applying for a post. Original/certified copies must be produced by only shortlisted candidates during the interview date. All required information on Form Z83 must be provided. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s. Applications that do not comply with the above-mentioned requirements will not be considered. *All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of Government is required prior to the appointment. (Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit it such, however, it is not required that an applicant submit such when applying for the post prior to the closing date. The link for the completion of the course for the certificate for the pre-entry into SMS can be found on <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: COMMUNITY DEVELOPMENT OFFICER REF NO: 040422/12

(This post is a re-advertisement. All those who previously applied may **not** re-apply)

BRANCH: PROVINCIAL COORDINATION AND INTERNATIONAL COOPERATION: EASTERN CAPE

SALARY: R 261 372 PER ANNUM (LEVEL 7)

CENTRE: KING WILLIAMS TOWN

REQUIREMENTS: A National Diploma or Degree in Human Science. Two (2) to (4) four years relevant working experience. Knowledge and understanding of the relevant legislation, policies, practices and procedures. Ability to work in a team setup. Job knowledge, report writing and effective management. Strategic and operational plan management. Policy implementation, monitoring and evaluation principles. Conflict management, creativity and awareness. Professional development, programme and project management. Cultural awareness, flexibility and initiative. Good communication skills both (verbal and written). Valid Driver's License.

DUTIES: Mobilisation, marketing, Co-ordination of district and provincial adjudications of the Baswa le Meetse project. Coordination of the celebration of special days (Water week, Weedburster week, environmental week etc). Manage resources for the Baswa le Meetse and the celebration of special days. Compilation of reports for the projects and filing thereof. Establishment of partnerships with relevant stakeholders for BLM and the celebration of special day's implementation. Conduct monitoring and evaluation to assess impact at the participating schools. Assist with the development and share a vision and mission for the section. Communicate effectively with the stakeholders in the sector about the functions of the section. Inform stakeholders participating in forums. Awareness to water management institutions and stakeholders. Assist with input into strategic and business planning for the section. Assist with the development and management of the budget for the section. Assists in water advocacy programmes. Assist with the institutional business planning support appraisal and monitoring. Collaboration with stakeholders. Monitoring and Evaluation reports.

ENQUIRIES: Ms. N Sikweza, Tel: 043 604 5560

APPLICATIONS: Eastern Cape (King Williams Town): Please forward your applications quoting the relevant reference number to Private bag X 7485, King Williams Town, 5600 or hand deliver at the 2 Hargreaves Avenue, Old SABC Building, King William's Town 5600. For attention: Ms LT Malangabi 043 604 5476

