



## water & sanitation

Department:  
Water and Sanitation  
**REPUBLIC OF SOUTH AFRICA**

DEPARTMENT OF WATER AND SANITATION  
CLOSING DATE: 18 February 2022

Note: Interested applicants must submit their applications for employment to the e-mail address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV as well as copies of qualifications, identity document and a valid driver's license (where applicable) which need not to be certified when applying for a post. Original/certified copies must be produced by only shortlisted candidates during the interview date. All required information on Form Z83 must be provided. Failure to complete or disclose all required information will automatically disqualify the applicant. All documents must be submitted in one email in a PDF format. The attachment/s, may not exceed 5mb. Subject title on the email must clearly display the reference number of the post applied for. Applicants should forward applications to the correct email address of the post as wrong emailed applications will not be considered. No late applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s. Applications that do not comply with the above mentioned requirements will not be considered. \*All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of Government is required prior to the appointment. (Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. The link for the completion of the course for the certificate for the pre-entry into SMS can be found on <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: DEPUTY DIRECTOR FINANCIAL MANAGEMENT REF NO. 180222/03

BRANCH: PROVINCIAL COOPERATION AND INTERNATIONAL COORDINATION: GAUTENG

SALARY: R744 255 per annum (All-inclusive package) (Level 11)

CENTRE: Gauteng Provincial Office

REQUIREMENTS: A relevant tertiary qualification in Financial Administration/Accounting at NQF Level 7. Three (3) to five (5) years management experience in Public Financial Administration. Relevant experience in a finance environment as an added advantage. Knowledge of financial accounting. Knowledge and understanding of all applicable legislation, policies, practices, and procedures. Extensive knowledge in Public Finance Management Act (PFMA) and National Treasury Regulations. Knowledge of Public Service Anti-Corruption Strategies and anti-corruption and fraud prevention measures. Administrative and clerical procedures and systems. Departmental policies and procedures. Knowledge of Governmental financial systems. Principles and practice of financial accounting. Knowledge of SCOA. Ability to write reports and submissions. Ability to compile presentations. Knowledge of BAS, PERSAL, LOGIS and SAP. Good written and verbal communication skills. Excellent Computer literacy skills in MS Word, MS Excel and Outlook. A valid driver's licence. (Attach a copy).

DUTIES: Provide strategic guidance in handling the financial management matters of the provincial office. Ensure that budget related matters are attendant to accordingly, including the observation of the DWS business process. Ensure that financial policies and regulations are properly implemented. Control the administration of accounts and follow up on the budget to ensure that is properly utilised. Handle audit and related queries. Be responsible for Supply Chain Management, Asset Management, Payroll Management and Management of personnel of the sub-directorate.

NOTE: Preference will be given to coloureds, Indians, Africans and Whites females.

ENQUIRIES: Mr J Mogane, Tel No 012 392 1482

APPLICATIONS: Gauteng Provincial Office: Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 OR hand deliver at 285 Bothongo Plaza East, Francis Baard Street, 15th Floor, Pretoria 0001