



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

### EXTERNAL VACANCY CIRCULAR 07 OF 2022

DEPARTMENT OF WATER AND SANITATION  
CLOSING DATE: **28 October 2022 @16H00**

Note: The successful candidate's appointment will be subject to a security clearance process and the verification of educational qualification certificates. Applications must quote the relevant reference number and must be completed on the NEW Z83 form obtainable from any Public Service department and signed when submitted. From 1 January 2021 should an application be received using the incorrect application for employment (Z83), the application will not be considered. All applications must be accompanied by a comprehensive CV, copies of qualifications, Identity document and driver's license. Such copies need not be certified. Shortlisted candidates will be required to submit certified copies a day before the interview date. Persons with a disability are encouraged to apply. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications or applications received after the closing date will not be considered. It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill the advertised position. The successful candidates will be appointed on Specialist Contract in terms of section 76 of the National Water Act, Act 36 of 1998.

POST: INDUSTRIAL TECHNICIAN-SURVEYING  
BRANCH: INFRASTRUCTURE MANAGEMENT  
CHIEF DIRECTORATE: CONSTRUCTION MANAGEMENT  
SALARY: R 261 372.00 per annum (Salary Level 7)  
CENTRE: Construction South (Clanwilliam Dam)

REF:28102022/S23

REQUIREMENTS: Must be in possession of valid National Diploma/Degree in Surveying plus two (2) year post-qualification experience in Surveying; Must have experience in fields of surveying in a construction, dam building and roadworks environment. Must be willing to work under pressure, Must be willing to work irregular hours. Must be able to execute instructions from Supervisor and support site management; Construction Design analysis knowledge; Computer Literate (MS Office Suit); Experience with Computer-aided Quantity Surveying applications (i.e. CCS Candy) would be beneficial; Problem solving and analysis; Decision making; Leadership qualities; Creativity; Good communication (written and verbal) and interpersonal skills; Technical report writing; Preparation of Bills of Quantities (BOQ) and payment certificates; Project Budget control and Financial Management; General administration and report writing skills. Good planning and organizing skills; The ability to work in a team; Attentive and Punctual at all times; Knowledge and practical experience in government procurement procedures would be beneficial. Valid driver's licence atleast code 08 (attach a copy).

DUTIES: Reports to the Senior Cost Engineer and provide assistance to all Project Managers; Assist in the establishment of programs, budgets, and projected cashflows and linking these to development milestones to allow strategic decision making throughout process and minimize risks to budget and programme; Pricing and Estimating of new Construction Projects with Computer-aided Quantity Surveying applications (i.e. CCS Candy); Compile the Bill of Quantities and prepare Payment Certificates; Daily Site Costing; Calculation (build-up) of unit rates and record-keeping in order to create and maintain a database for all Construction activities; Report on Project Progress and Construction matters; Successful Candidate will have to be proactively involved in the management of, and adherence to budgets and programmes. reading of plans, surveying, calculating quantities, drawing and preparation of plans, determining of levels routes and pegging of heights for construction, preparing a monthly certificate.

ENQUIRIES: Mr. NJ Meyer Tel No: 021-872 0591

APPLICATIONS: Paarl (Office): Department of Water and Sanitation, Private Bag X3042, Paarl, 7620 OR hand deliver at 6A Voortrekker Street, Clanwilliam, 6135

FOR ATTENTION: Mr NJ Meyer