



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 13 OCTOBER 2023

NOTE: Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity document, driver's license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. For posts requiring a driver's license, annotate such details on CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed or emailed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: STATE ACCOUNTANT REF NO: 131023/20
BRANCH: PROVINCIAL OPERATION: WESTERN CAPE
SALARY: R294 321 per annum (Level 07)
CENTRE: Bellville

REQUIREMENTS: A National Diploma / Bachelor's Degree in Financial Management or relevant 3-year qualification. One (1) year relevant Management Accounting experience. Knowledge and understanding on financial Legislation, policies, practices, and procedures. Knowledge and understanding of financial prescripts such as DORA. Knowledge of Treasury Regulations and PFMA. Working knowledge of BAS system. Knowledge of equal opportunities and affirmative action guidelines and laws. Knowledge of administrative and clerical procedures and systems. Departmental policies and procedures. Framework for managing performance information. Problem solving and analysis. People and diversity management. Client Orientation and Customer Focus. Good communication skills. Accountability and ethical conduct. Good presentation skills.

DUTIES: Assist in Compilation of Demant Management plan for Budget Holders. Responsible for Budget Capturing and requesting of financial reports on BAS. Perform Finance project For WSIG and RBIG program in the Region. Drive the budget process (ENE, AENE, MTEF and Rollovers) for the Region. Supervise and evaluate personnel. Handling of audit queries. Compile and submit Budget reports to National Office. Compilation of cash flow of earmarked funding. Identification, Correction and Prevention of Misallocations and Misclassifications. Perform BAS, LOGIS and PERSAL reconciliation.

ENQUIRIES: Mr E Mahasela, Tel No: (021) 941 6091

Applications: Western Cape (Bellville): Please forward your applications quoting the relevant reference number to The Provincial Head: Western Cape, Department of Water and Sanitation, Private Bag X16, Sanlamhof, 7532 or hand deliver to Sigma Building, 3 Blanckenberg Road, Bellville. For Attention: Mr V Mzimba