



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 06 May 2024

NOTE: Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV (with full particulars of the applicants' training, qualifications, competencies, knowledge, and experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity document, driver's license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. For posts requiring a driver's license, annotate such details on CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: SCIENTIST MANAGER GRADE A REF NO: 060524/01

BRANCH: WATER RESOURCE MANAGEMENT DIR: RESOURCE QUALITY INFORMATION SERVICES SD ANALYTICAL SERVICES

SALARY: R990 747 per annum (all-inclusive OSD salary package)

CENTRE: Pretoria Roodeplaat Resource Quality Information Services (RQIS)

REQUIREMENTS: MSc Degree in the following fields: Analytical Chemistry/Biological Science or relevant science qualification. Six (6) years post BSc Natural Scientific experience. Compulsory registration with SACNASP as a Professional Natural Scientist. The disclosure of a valid unexpired driver's license. Extensive experience in a laboratory setting, preferably in a managerial or supervisory role. Strong leadership and management skills to oversee a team of scientists and technicians effectively. In-depth experience, knowledge and understanding of the Accreditation Act (Act 19 of 2006), South African National Accreditation System (SANAS) policies, assessments, procedures, and ISO/IEC 17025:2017. Familiarity with regulatory requirements and standards relevant to the specific industry of the laboratory. Excellent communication skills both (verbal and written) to interact with clients, regulatory agencies, and internal stakeholders. Strong problem-solving abilities and attention to detail. Experience in managing budgets and financial resources within a laboratory setting. Technical report writing. Creation of high-performance culture. People management, customer focus, and responsiveness. Sound administrative skills and a demonstrated commitment to service delivery. Proficiency in English language: speaking, writing, and public address.

DUTIES: Implement a Quality Management System (QMS) at the RQIS laboratories. Ensuring compliance with SANAS requirements for the laboratory's accreditation. To be appointed as SANAS nominated representative to have overall responsibility and authority to ensure that the QMS is implemented. Arrange proficiency testing participation. Witness planned job observations. Control of updated documents. Maintain, improve, and implement the Analytical Services quality policy manual. Overseeing HR functions within the RQIS laboratories, including hiring, training, and performance management. Managing the financial aspects of the RQIS laboratory, such as budgeting, procurement, and resource allocation. Implementing and maintaining a comprehensive laboratory safety program to ensure a safe work environment for all employees. Collaborating with other departments or external partners to ensure the lab's services meet client needs and expectations. Keeping abreast of new technologies, methodologies, and industry trends to continuously improve the lab's services and operations.

ENQUIRIES : Ms T Masilela, Tel No : (012) 808 9619

APPLICATIONS: Head Office (Pretoria): Please forward your application quoting the relevant reference number to The Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria, 0001 For Attention: Planning, Recruitment, and Selection Unit