



## water & sanitation

Department:  
Water and Sanitation  
**REPUBLIC OF SOUTH AFRICA**

### DEPARTMENT OF WATER AND SANITATION

CLOSING DATE: 13 September 2024

NOTE: Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity document, drivers license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. For posts requiring a drivers license, annotate such details on CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. Shortlisted candidates will be subjected to suitability checks (SAQA verification, reference checks criminal and credit checks). SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: SENIOR SAFETY OFFICER REF NO.130924/09

BRANCH: CORPORATE SUPPORT SERVICES DIR: EMPLOYEE HEALTH WELLNESS

SALARY: R376 413 per annum (Level 08)

CENTRE: Pretoria Head Office

REQUIREMENTS: A National Diploma or Degree in Occupational Health and Safety or Safety Management. Three (3) to five (5) years' experience in Occupational Health and Safety Management. The disclosure of a valid unexpired driver's license. Understanding of policy implementation. Knowledge of monitoring and evaluation principles. Knowledge of research procedures and techniques. Disciplinary knowledge in Occupational Health and Safety. Disciplinary knowledge in public administration. Knowledge of design principles, techniques, and tools. Knowledge of the writing process reviewing and proofreading. Understanding of government legislation. Good communication skills both (verbal and written). Problem solving skills, creativity and awareness. Accountability and ethical conduct. People and diversity management. Attention the details.

DUTIES: Implement health and safety legislation, regulations with an objective of ensuring that all reasonable and proper measures are taken to protect the safety and health of staff and visitors. Increase health and safety awareness at all levels within the organisation. Investigate and report on all accidents occurring at workplace. Respond to employee's health and safety concerns. Arrange occupational health and safety testing and evaluations of the workplace. Coordinate training of personnel in areas of safety including first aid.

ENQUIRIES: Ms O Manyana, Tel No: 012 392 7804

APPLICATIONS: Pretoria (Head Office): Please email your application quoting the relevant reference number on the subject line to: [Recruit31HO@dws.gov.za](mailto:Recruit31HO@dws.gov.za) or hand deliver to: Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria, 0001 or post to: Private Bag X350, Pretoria, 0001. For Attention: Recruitment and Selection Unit.