



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 24 MAY 2024

NOTE: Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity document, drivers license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. For posts requiring a drivers license, annotate such details on CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. Shortlisted candidates will be subjected to suitability checks (SAQA verification, reference checks criminal and credit checks). SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed or e-mailed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: DEPUTY DIRECTOR: AUTHORISATION ADMINISTRATION REF NO: 240524/03

BRANCH: REGULATIONS, COMPLIANCE & ENFORCEMENT DIR: WATER USE AUTHORISATION MANAGEMENT

SALARY: R849 702 per annum (Level 11) (All-inclusive salary package)

CENTRE: Pretoria Head Office

REQUIREMENTS: A National Diploma or Degree in Environmental Sciences, Human Sciences or Social Sciences. Three (3) years relevant experience in Water Resource Management. The disclosure of a valid unexpired driver's license. Good understanding of the provision of the National Water Act, 1998 (Act 36 of 1998), with particular focus on water use authorisation and related regulatory matters. Understanding of the Water Act 1956 (Act of 1956) and any repealed legislation relevant to the entitlement of water use will be an advantage. Knowledge of strategic planning, resource allocation and human resources management is essential. Knowledge of Public Service Act and Regulation. Knowledge of project and program management. Excellent computer literacy, able to work both individually and within a team. Have a high level of innovation and adaptability as well as the willingness to work long and irregular hours. Excellent co-ordination and negotiating skills and the ability to interact with all stakeholders, including applicants. Excellent written and verbal communication and presentation skills.

DUTIES: Co-ordinate the administrative function of water use authorisation. Implement policies and regulations of Water Use Authorisation for the component. Manage the functioning and use of the Electronic Water Use Licence Application and Authorisation System (E-WULAAS) and provide training on the functions of the system. Provide reliable and consistent record keeping of all applications for water use authorisation. Attend to queries and enquiries that arise from the water use authorisation including providing guidance on the process of authorisation. Ensure that the contents of water use authorisations are in compliance with the provisions of the legislation and other administrative requirements. Provide inputs with regard to reporting and responding to Ministerial, Parliamentary and Media queries regarding the authorisation of water use. Provide support/fulfil the role of the delegated authority on appeal matters regarding the authorisation of water use. Ensure that relevant historical data is analysed and interpreted in terms of the provisions of the relevant legislation whenever there is an enquiry on the status of water in any property. Have engagement with all stakeholders in the authorisation of water use with the view of achieving continuous improvement to the authorisation value chain. Provide strategic leadership and supervision to the Sub-directorate. Provide Input into

the strategic and Business planning for the component. Provide inputs in the development of legislation and procedural documents for water use authorisation.

ENQUIRIES: Mr T Khosa, Tel No: 012 336 7496

APPLICATIONS: Pretoria (Head Office): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie