



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 07 November 2025

NOTE: Interested applicants must submit their applications via the online link <https://erecruitment.dws.gov.za/>. Other related documentation such as copies of qualifications, identity document, driver's license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B on the online Z83 must be completed as these fields are regarded as compulsory. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. Shortlisted candidates will be subjected to suitability checks (SAQA verification, reference checks criminal and credit checks). SAQA evaluation certificate must accompany foreign qualifications (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. Candidates will be required to complete a financial disclosure form and undergo security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets."

POST: STATE ACCOUNTANT REF NO: 071125/03

BRANCH: FINANCE MAIN DIR: MANAGEMENT ACCOUNTING

SALARY: R325 101 per annum (Level 07)

CENTRE: Pretoria Head Office

REQUIREMENTS: A relevant NQF level 6 qualification in Local Government Finance, Management Accounting or Financial Accounting. One (1) to (2) two years' experience in Financial Accounting. Knowledge and understanding of financial Legislation, policies, practices and procedures. Knowledge and understanding of financial prescripts such as DORA and PFMA. Knowledge of administrative and clerical procedures and systems. Knowledge of equal opportunities and Affirmative action guidelines and laws. Knowledge of learning and teaching procedures and techniques. Departmental policies and procedures. Knowledge of governmental financial systems. Planning and organizing skills. Teamwork and good computer literacy. Problem solving and analysis. People and Diversity Management. Client orientation and customer focus. Good communication skills both (verbal and written). Accountability and ethical conduct.

DUTIES: Render BAS maintenance on the financial system. Update records on the system which include: creating, deleting and amending of BAS segment codes; updating, amending of SCOA structures; creating, deleting and amending of BAS printer paths; maintenance of user codes and access levels; assistance with monthly and yearly closure of the Basic Accounting System (BAS); workflow maintenance of regions and Head Office; maintaining of budget profiles and access; solving of user related queries and system errors; requesting of reports by Directorates, Regions, auditors and Managers; monitoring and clearing of outstanding transactions on BAS; and updating of the translation tables on PERSAL. Ensure that employees receive relevant BAS financial training and scheduling relevant courses with SITA. Attend to audit-related inquiries. Gather and submit information requested by auditors within the required time. Provide inputs on BAS policy amendments. Ensure the implementation of policies and procedures.

ENQUIRIES: Mr. R Beneke, Tel No: (012) 336 7640

APPLICATIONS: All applications to be submitted online on the following link: <https://erecruitment.dws.gov.za/>