



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 23 June 2025

NOTE: Interested applicants must submit their applications via the online link <https://erecruitment.dws.gov.za/> Other related documentation such as copies of qualifications, identity document, driver's license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B on the online Z83 must be completed as these fields are regarded as compulsory. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. Shortlisted candidates will be subjected to suitability checks (SAQA verification, reference checks criminal and credit checks). SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: ASSISTANT DIRECTOR: MANAGEMENT ACCOUNTING REF NO: 230625/03
BRANCH: WATER & SANITATION SERVICES MANAGEMENT FREE STATE CD: PROVINCIAL OPERATIONS:
FREE STATE DIR: CORPORATE SUPPORT SERVICES DIV: MANAGEMENT ACCOUNTING

CENTRE: Bloemfontein

SALARY: R468 459 per annum (Level 9)

REQUIREMENTS A relevant qualification at NQF level 7 in Financial Management. Three (3) years relevant supervisory experience in financial management. The disclosure of a valid unexpired drivers license will serve as an added advantage. Knowledge and understanding on human resources management legislation, policies, practices and procedures. Knowledge and understanding of the Public Finance Management Act (PFMA), Treasury Regulations and guidelines. Public Service anti-corruption strategy and anti-corruption and fraud-prevention measures. Knowledge of administration and clerical procedures and systems. An understanding of Financial Management policies, procedures and government financial systems. Principles and practice of financial accounting. Problem solving and analysis. People and diversity management. Client orientation and customer focus. Good communication skills both verbal and written. Accountability and ethical conduct.

DUTIES: Co-ordination and Management of the budget processes in the Region for Exchequer Account (Main Account) Compilation and Management of various budgets - MTEF, Estimates of National Expenditure, Adjustment Estimates of National Expenditure. Co-ordination, compilation, consolidation and evaluation of budget inputs from Programme and Line Managers. Compilation of the Early Warning Reports (EWS)-In Year Monitoring and Reporting (IYM)-both voted and Infrastructure Projects funds. Assist Head of Finance in strategic and operational financial matters and ensure that all reports, notices and other information are submitted to the Provincial Head, Head Office or the Auditor-General as required by the PFMA. Compilation of expenditure reports and revise budget projections monthly. Presentation of budgets and expenditure reports in Finance Committee (FINCO), Regional Management Committee (PMANCO), Regional Executive Committee (PEXCO)(Ad-hoc), Top Management Meetings (Ad-hoc) and Regional Strategic Planning Sessions. Capture budget on Bas as per the ENE. Updating and monitoring of budget on Bas with budget shifts. Implementation of PFMA and Treasury Regulations in the Department to ensure and promote effective, efficient, economical budgeting and expenditure control, reporting mechanisms and system. Provide information of expenditure trends to prevent overspending as well as underspending of budget. Management, supervision and training of staff in accordance with the functions and needs of the component. Effectively manage the MTEF project budget and sectional budget and ensure ongoing monitoring and reporting of financial performance.

ENQUIRIES: Mr PC Matsau, Tel No. (051) 405 9000

APPLICATIONS: All applications to be submitted online on the following link: <https://erecruitment.dws.gov.za/>