



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 28 November 2025

NOTE: Interested applicants must submit their applications via the online link <https://erecruitment.dws.gov.za/>. Other related documentation such as copies of qualifications, identity document, driver's license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B on the online Z83 must be completed as these fields are regarded as compulsory. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. Shortlisted candidates will be subjected to suitability checks (SAQA verification, reference checks criminal and credit checks). SAQA evaluation certificate must accompany foreign qualifications (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. Candidates will be required to complete a financial disclosure form and undergo security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: ASSISTANT DIRECTOR: SCM ACQUISITION (QUOTATION MANAGEMENT) REF NO: 281125/06

BRANCH: FINANCE: MAIN ACCOUNT CD: DIR: SUPPLY CHAIN AND ASSET MANAGEMENT

SALARY: R468 459 per annum (Level 09)

CENTRE: Pretoria Head Office

REQUIREMENTS: Relevant qualification at NQF 7 in Supply Chain Management, Purchasing Management, Logistics Management, Public Management. Three (3) years related Acquisition Management experience at supervisory level in Acquisition Management. Knowledge and understanding of Supply Chain Management Treasury Prescripts, practices, and procedures, Public Finance Management Act (PFMA), Treasury Regulations and guidelines. Knowledge of Broad Based Black Economic Empowerment Act 53 of 2003. Knowledge of CSD procurement systems. Report writing skills.

DUTIES: Allocate duties and perform quality control and compliance on the work delivered by supervisees. Advise and lead supervisees with regard to all aspects of the work. Assist with sourcing and evaluation of quotations as and when a need arises. Produce weekly and monthly reports on the status of all procurement projects. Assist in the consolidation of the Departmental Transformation report. Ensure compliance with quotation thresholds as per the SCM Policy. General Supervision and Management of officials

ENQUIRIES: Ms E Kgwadi, Tel No: (012) 336 7120

APPLICATIONS: All applications to be submitted online on the following link: <https://erecruitment.dws.gov.za/>