



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 06 May 2026

NOTE: Interested applicants must submit their applications via the online link <https://erecruitment.dws.gov.za> Other related documentation such as copies of qualifications, identity document, driver's license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B on the online Z83 must be completed as these fields are regarded as compulsory. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. Shortlisted candidates will be subjected to suitability checks (SAQA verification, reference checks criminal and credit checks). SAQA evaluation certificate must accompany foreign qualifications (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Candidates will be required to complete a financial disclosure form and undergo security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: ASSISTANT DIRECTOR: LAND MATTERS REF NO: (X4 POSTS) REF NO: 060526/06

(Re-advertisement, applicants who have previously applied must re-apply)

BRANCH: INFRASTRUCTURE MANAGEMENT: HEAD OFFICE DIR: LAND RIGHTS ADMINISTRATION

SALARY: R468 459 per annum (Level 09)

CENTRE: Pretoria Head Office

REQUIREMENTS: Must possess an NQF 6 qualification (National Diploma) in Real Estate, Property studies, Land Management or equivalent qualifications. Five (5) years relevant experience in land acquisition, land use management, property management or related fields. Knowledge understanding Expropriation Act, National Water Act, Water Services Act, Promotion of Administrative Justice Act, Constitution of South Africa, Public Services Act, Public Administration and relevant acts in relation to the land related matters. Problem solving and analysis. Accountability and ethical conduct. Good communication skills both (verbal and written).

DUTIES: Facilitate and coordinate land acquisition processes in accordance with approved policies, procedures, and delegated authority. Support the development and implementation of land acquisition practices, methodologies, and standard operating procedures within the unit. Coordinate the administration of land use management matters, including land use determinations and compliance with applicable legislation. Prepare, compile, and submit accurate monthly, quarterly, and ad hoc reports within prescribed timeframes. Prepare submissions, memoranda, and reports on land acquisition, land use, and land administration matters in compliance with legislative, policy, and departmental requirements. Provide guidance and supervision to staff on the interpretation and application of land-related legislation, policies, and departmental guidelines. Render administrative support in relation to wayleaves, servitudes, and leasing of State land within delegated authority. Verify and ensure that State land parcels are correctly vested under the Department of Water and Sanitation (DWS). Monitor, record, and report illegal occupation, encroachment, or misuse of State land within government waterworks, including conducting site visits where required. Administer applications from interested parties for new developments on State land and coordinate administrative processes for existing (old scheme) properties. Liaise with internal and external stakeholders on land acquisition, land use, and land administration matters. Attend meetings and forums relating to land acquisition, land use management, and land administration matters. Attend to additional administrative and operational duties related to land acquisition and land use management, as reasonably required by the supervisor within the scope of the post and delegated authority.

ENQUIRIES: Ms P Mangotlo Tel No: (012) 336 8949

APPLICATIONS: All applications to be submitted online on the following link: <https://erecruitment.dws.gov.za/>