



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 15 April 2026

NOTE: Interested applicants must submit their applications via the online link <https://erecruitment.dws.gov.za> Other related documentation such as copies of qualifications, identity document, driver's license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B on the online Z83 must be completed as these fields are regarded as compulsory. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. Shortlisted candidates will be subjected to suitability checks (SAQA verification, reference checks criminal and credit checks). SAQA evaluation certificate must accompany foreign qualifications (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Candidates will be required to complete a financial disclosure form and undergo security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: ASSISTANT PROJECT MANAGER REF NO: 150426/08
BRANCH: WATER AND SANITATION SERVICES MANAGEMENT: NW CD: PROVINCIAL OPERATIONS: NORTH-WEST

SALARY: R582 444 per annum (Level 10)

CENTRE: Mmabatho

REQUIREMENTS: A relevant NQF level 7 qualification in Civil Engineering. A certificate in project management will be an added advantage. Five (5) years' experience in engineering field. Experience of programme and project management. Understanding of legislative and policy frameworks governing the water sector and water services infrastructure development grants, including the Division of Revenue Act (DoRA) and Public Finance Management Act (PFMA), among others. Understanding of financial management. Knowledge of policy development and implementation. Knowledge of conflict management tools and methodologies. Understanding of legislative and policy frameworks governing the public sector. Good communication skills both (verbal and written). Good presentations, report writing, and networking skills. Accountability and ethical conduct.

DUTIES: Facilitate and support the implementation of water services infrastructure development grant programmes, including Regional Bulk Infrastructure Grant (RBIG) and Water Services Infrastructure Grant (WSIG), in line with the requirements of the Division of Revenue Act (DoRA) and departmental policies. Coordinate and administer the implementation of water supply and sanitation infrastructure programmes and projects within municipalities and implementing agents to ensure alignment with approved plans, targets, and deliverables. Provide support in the appraisal and assessment of municipal infrastructure grant applications, technical reports, and business plans to determine project readiness and compliance with grant frameworks. Monitor and evaluate the implementation and performance of RBIG and WSIG projects, including conducting site visits and project verification to ensure compliance with approved scope, timelines, and funding conditions. Coordinate project reporting and compliance monitoring by municipalities and implementing agents and consolidate reports for submission to management and Head Office. Assist with RBIG and WSIG budget planning and allocations for the Medium-Term Expenditure Framework (MTEF) and monitor expenditure against approved budgets. Support the management of grant disbursements and financial administration to ensure funds are utilised in accordance with the Public Finance Management Act (PFMA) and DoRA requirements. Facilitate stakeholder engagement and coordination with municipalities, implementing agents, and other sector partners to support effective programme implementation. Maintain proper record keeping and filing systems for project documentation, approvals, correspondence, and compliance reports related to RBIG and WSIG projects. Assist with strategic planning processes, including the compilation of the Annual Performance Plan (APP) and Operational Plan, as well as monitoring and reporting on their implementation.

ENQUIRIES: S Velembu, Tel No: (018) 387 9549

APPLICATIONS: All applications to be submitted online on the following link: <https://erecruitment.dws.gov.za/>