



## water & sanitation

Department:  
Water and Sanitation  
**REPUBLIC OF SOUTH AFRICA**

DEPARTMENT OF WATER AND SANITATION

CLOSING DATE: 27 February 2026

NOTE: Interested applicants must submit their applications via the online link <https://erecruitment.dws.gov.za/> Other related documentation such as copies of qualifications, identity document, driver's license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B on the online Z83 must be completed as these fields are regarded as compulsory. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. Shortlisted candidates will be subjected to suitability checks (SAQA verification, reference checks criminal and credit checks). SAQA evaluation certificate must accompany foreign qualifications (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Candidates will be required to complete a financial disclosure form and undergo security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: GENERAL STORES ASSISTANT REF NO: 270226/10 (X2 POSTS)

BRANCH: INFRASTRUCTURE MANAGEMENT: HEAD OFFICE DIR: STRATEGIC INFRASTRUCTURE ASSET MANAGEMENT

SALARY: R163 680 per annum (Level 03)

CENTRE: Standerton (Strategic Stores)

REQUIREMENTS: Relevant NQF Level 1. One (1) year of experience in warehouse. Knowledge of stores equipment and appliances. Knowledge of receiving and issuing materials. Knowledge of tracking order status. Knowledge of updating stores procedures. Knowledge of chemical use (dilution / mix) chemical product knowledge. Knowledge of daily maintenance procedures for efficient machine / equipment performance. Basic knowledge in supporting water utilisation and water resource strategy. Knowledge of health and safety procedures. Knowledge of stores maintenance and issuing practices. Basic understanding of government legislation.

DUTIES: Receive and distribute stock and materials. Manage stock issuing and control. Maintain accurate documentation and reporting. Physical verification of asset and compilation of the disposal list for strategic assets. Ensure safe and organised storage. Bar coding of assets on the system and allocation of bar code numbers on assets. Coordinate stock logistics and support operations.

ENQUIRIES: Mr K Mahlane, Tel No: 012 336 6921

APPLICATIONS: All applications to be submitted online on the following link: <https://erecruitment.dws.gov.za/>