

**POST**

**DEPUTY DIRECTOR: BUDGET PLANNING 280114/07**

**SALARY  
CENTRE**

R630 822.00 per annum (all inclusive package) Level 12  
Pretoria

**REQUIREMENTS**

Degree in Financial Administration. Three (3) – Five (5) years management experience in financial administration. Knowledge and understanding on Human Resource Management Legislation, policies, practices and procedures. Advanced knowledge of Public Finance Management Act (PFMA), Division of Revenue Act (DoRA), Internal Auditing Standards, Treasury Regulations and guidelines. Public Service Anti-corruption Strategy and anti-corruption and fraud prevention measures.. Governmental financial / transversal systems.

**DUTIES:**

Develop fiscal policy framework of the department on budget spending and revenue collection in line with Government policies. Develop and maintain policies on revenue collection in line with Government Legislation. Determine the pattern of the Department spending and put in place warning systems for risk areas. Monitor that the budget is aligned with the strategic plan of the Department. Monitor and implement financial management according to financial regulatory framework, and Treasury Regulations and PFMA. Management of budgeting processes (Estimates of National Expenditure (ENE), Medium Term Expenditure Framework (MTEF), Adjusted Estimates of National Expenditure (AENE) including consolidation of Budget Bids); Provide technical advice to the Chief Financial Officer, Deputy Director Generals' and their respective senior management team; Manage the implementation of recommendations and actions from the Audit Report; Top Management and several other governance structures.

**ENQUIRIES:**

Mr T Toka 012 336 8378