

POST

DEPUTY DIRECTOR: FINANCIAL ACCOUNTING REF: 280114/06

**SALARY
CENTRE**

R630 822.00 per annum (all inclusive package) Level 12
Pretoria

REQUIREMENTS

A 3 year Degree in Financial Administration or equivalent National Diploma. At least (3) three – (5) five years supervisory experience in public financial administration. Knowledge of auditing/accounting. Knowledge and understanding of all applicable legislation, policies, practices and procedures. Public Finance Management Act (PFMA). Treasury Regulations (TR). Public Service Anti-corruption Strategy and anti-corruption and fraud prevention measures. Valid driver's license. Administrative and clerical procedures and systems. Governmental financial systems. Principles and practice of financial accounting. SCOA. Computer literate. Ability to write reports and submissions. Ability to compile presentations.

DUTIES

To support the Director: Financial Accounting in managing the provision of fast, accurate financial accounting and reporting processes of the Department. Preparation of monthly, quarterly and annual financial statements including related notes and disclosures relating to the Department. Collect ,analyse and interpret financial data in order to provide that financial management information for decision making, provide timely, relevant and reliable accounting and financial information and responses to relevant stakeholders. Ensure that all supporting working documents are prepared in accordance to the relevant Treasury Guidelines, frameworks and statutory requirements.

ENQUIRIES

Ms F Makhafola 012 336 7742