

**POST**

**ASSISTANT DIRECTOR: LAND USE REF:040414/21**  
**Directorate: Administration: Land matters Sub-directorate**

**SALARY CENTRE**

**R252 144 per annum Level 9  
Pretoria**

**REQUIREMENTS**

A 3 year degree/diploma with 3 years extensive appropriate experience in land use management will be an added advantage. A valid code 8 driver's license. Good verbal and written communication skills, report writing skills, organisational skills, management skills, computer literacy. Knowledge of the regulations, procedures and ability to interpret the relevant Acts will be an added advantage

**DUTIES**

Manage correspondence with regard to land use functions; The management of applications received from interested parties for development purposes and liaison with relevant directorates; The management and coordination of caretaker, lease and co-management agreements and liaise with the relevant departments; Site inspections, manage and attend meetings; Ability to negotiate and manage public meetings will be an added advantage; Monitor the land use on all Government Water Works; Implementation of policies, regulations, directives and procedures of the Department; Interact with Regional Land Claims Commission on Government Water Works under land claims; manage land use data register; management of human resources and handle administrative processes within the sub-directorate.

**ENQUIRES**

Ms P Mangotlo, Tel: 012 336 8704.

**APPLICATIONS**

Please forward you application quoting reference number to: The Department of Water Affairs, Private Bag X 350, Pretoria, 0001 or hand deliver at the Continental Building, corner Visagie and Bosman Street, Pretoria

**FOR ATTENTION:**

Ms TE Ntabeni