

POST

ASSISTANT DIRECTOR: TECHNICAL SUPPORT (33 POSTS)
REF:040414/25

Three (3) year contract positions

CENTRE

Head Office: 4, North West Region: 2, Gauteng Region:2, Eastern Cape Region: 5, Kwazulu Natal Region: 5, Mpumalanga Region: 3, Limpopo Region: 3, Western Cape: 3, Free State: 3, Northern Cape: 3

SALARY

**Chief Directorate: Regional Bulk Infrastructure Programme
R 252,144 plus 37 % in lieu of benefits per annum (Level 9)**

REQUIREMENTS

Degree or a National Diploma in Project management; Three (3) - five (5) years experience in monitoring and evaluation, general management of technical or infrastructure projects, able to interact with people at various and diverse executive levels, sound computer knowledge, business communication skills (verbal and written), sound knowledge and understanding of RBIG processes and relevant programmes, proven track record in information analysis and interpretation, planning, excellent report writing and presentation skills, willingness to travel and work long hours, valid driver's licence, project financial skills and knowledge of PFMA and National Treasury prescripts, ability to work independently with limited or no supervision, exposure to government policies and systems. Knowledge of the National Water Act.

DUTIES

Coordinate with Head Office and Regional Teams to ensure successful planning and implementation of the Regional Bulk Infrastructure Programme. Monitoring quality control. Engaging with communities, leadership structures and key stakeholders to elicit support or intervene on critical situation issues. Facilitation of technical support services to the communities. Assistance to priorities and programme management in all capital works. Preparing interim and financial project investigational and performance report. Attending meetings and providing information on performance assessments. Certify payment or non-payment of invoices. Monitoring and managing projects under project circle stages. Manage water use registration and licensing. Technical records keeping and reporting. The collection of data for planning and management of future development. Compile monthly, quarterly and annual progress reports on the implementation of regional bulk infrastructure projects.

ENQUIRIES

Mrs K.E Boikanyo, Tel: (012) 336 7691

APPLICATIONS

Please forward you application quoting reference number to: The Department of Water Affairs, Private Bag X 350, Pretoria, 0001 or hand deliver at the Continental Building, corner Visagie and Bosman Street, Pretoria.

FOR ATTENTION

Ms TE Ntabeni