

**POST**

**DEPUTY DIRECTOR – FINANCE & CORPORATE SUPPORT  
(WATER TRADING ENTITY) REF:040414/08**

**SALARY  
CENTRE**

**R 495 603 per annum (all inclusive package) Level 11  
East London**

**REQUIREMENTS**

A B. Comm. degree / equivalent (minimum requirement). Five (5) years or more experience at management any or all of the following general management spheres. Financial Accounting, Budgeting, Financial Planning, Supply Chain Management, Asset Management, Revenue Risk Management, Internal Control, Risk Management, Internal Control, Human Resource Management Development and Information Communication and Technology Valid Driver's licence.

**DUTIES**

Provide leadership and direction to the unit, Develop and Implement compliance procedures and guidelines. Manage the Directorates Budget requirements, MTEF/AENE/Cash-flows and Expenditure. Payroll Management. Creditors Reconciliation. Provide leadership in the Revenue Management Division of Billing/ Reconciliation of accounts/Customer Relations. Report and Analysis Expenditure per Cost Centre. Manage the Supply Chain procurement process in term of Logistics/Acquisitions/Demand and Contract Management. Maintenance of the directorates Assets and Leases. Compiling Risk Management Register, Manage and co-ordinate the activities of the Audit, Provide monthly reports to the Director on Financial Performance, Provide leadership and direction of the Corporate Services in terms of Human Resources, Administration, Information Technology, Labour Relations, Talent Management and Employee Wellness Programs. Conduct regular Inspections; Provide Training, Financial Management and accounting as Specified in the PFMA (including risk management and control). Prepare and submit Monthly and Quarterly expenditure management reports against the approved budget on SAP. Responsible for the Adjustment Estimates and Medium Term Expenditure Framework. Be responsible for Supply Chain Management and financial viability monitoring. Asset Management. Tariff Setting, Revenue Collection and billing.

**ENQUIRIES**

Ms PL Gasa-Lubelwana tel: (043) 722 7898

**APPLICATIONS**

Please forward your application quoting the reference number to: Department of Water Affairs, Private bag X 7485, King Williams Town, 5600 or hand deliver at the 2 Hargreaves Avenue, King William's Town

**FOR ATTENTION**

Mr. C Gqomfa