

**POST**  
**SALARY**  
**CENTRE**

**ASSISTANT DIRECTOR: WARMS Ref: 210214/25**  
**R252 144 per annum (Level 9)**  
**Regional Office, KwaZulu Natal**

**REQUIREMENTS**

A relevant 3 year Degree/ National Diploma plus three (3) years of data management and quality control experience. Operational management experience in the WARMS component will be an added advantage. Knowledge and understanding of the National Water Act, Act 36 of 1998. Working computer experience in MS Office as well as GIS software is a prerequisite. Practical experience in client services is also required. Proven supervisory, organizational, communication, problem solving and basic technical skills are essential.

A one hour practical computer test related to the work will follow immediately after each interview.

**DUTIES**

Management of the WARMS data in compliance with the National Water Act and related policies; Monitor the quality and completeness of data captured on WARMS; Management of customer services in relation to water use registration; Identify strategic objectives in line with the business plan of the Institutional Establishment directorate aligned to National DWA business plan; Implement and manage projects in order to achieve these goals; Develop and maintain operational plans for the component; Manage the human resources within the component; Oversee the budget and expenditure of the component

**ENQUIRIES**

Mr C Tylcoat, Tel No. (031) 336 2811

**APPLICATIONS**

Please forward your application quoting the reference number to The Chief Director: KwaZulu-Natal, Department of Water Affairs, P.O. Box 1018, Durban 4000.

**FOR ATTENTION**

The Manager (Human Resources)

**CLOSING DATE**

**21 FEBRUARY 2014 Time: 16H00**