



# water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

## DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : **For Centre: Bloemfontein** Please forward your applications quoting the relevant reference number to The Regional Head: Bloemfontein, Department Water and Sanitation, Private Bag 528, 9300 or hand-deliver at the Bloem Plaza, Bloemfontein, Second floor. **For attention:** Mr A. G. Visser 051 405 9000
- CLOSING DATE** : **21 October 2016. TIME: 16H00**
- POST** : **SENIOR STATE ACCOUNTANT: REVENUE COLLECTION. REF: 211016/04**
- SALARY** : R262 272 per annum (Level 8)
- CENTRE** : **Bloemfontein**
- REQUIREMENTS** : National Diploma in Financial Management. One (1) to two (2) years experience in revenue management / financial management. Valid driver's license. Proven ability to work on the SAP Financial system of DWS. The following will serve as recommendations: Proven communication skills in Afrikaans, English and Sotho is required to serve customers. Knowledge of the PFMA and National Treasury Regulations.
- DUTIES** : Manage Revenue section. Perform customer reconciliations for Key Clients, Communicate with key clients and provide feedback on their queries. Organize meetings with the clients and head office to negotiate payments. Attend to any customer queries received in the section. Handling of unidentified payments on suspense account and consult customers with regards to bad debt. Take part in the tariff determination process. Assist with billing management. Supervise personnel and do performance evaluations. The person should be able to work under pressure and ensure that all reports are submitted on time.
- ENQUIRIES** : Mr. PC Matsau, Tel 051 405 9283